

**MINUTES OF THE CRISP COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD ON NOVEMBER 10, 2020**

OPENING CEREMONIES

Chairman Sam N. Farrow, Jr. called the meeting to order with Commissioners A. James Nance, Wallace Mathis, Larry Felton, and J. R. Dowdy, III in attendance. Others present were County Administrator Clark Harrell, County Attorney Rick Lawson, Finance Director Sherrie Leverett and County Clerk Linda Finch. Rick Smarr gave the invocation and Administrator Harrell led the audience in the Pledge of Allegiance to the Flag of the United States of America. Chairman Farrow welcomed all in attendance.

APPROVAL OF MINUTES

Motion was made by Mr. Felton to approve the regular meeting minutes of October 13, 2020, seconded by Mr. Dowdy, motion carried unanimously.

SHERIFF'S REPORT

Administrator Harrell reported that Sheriff Hancock was unable to be here today, but he did submit his report along with a check in the amount of \$122,772 for October inmate housing.

REMEMBERING CORPORAL AVERY HILLMAN AND FORMER TAX COMMISSIONER SAMMIE FARROW

Commissioner Felton advised that Corporal Avery Hillman with the Sheriff's Department passed away with over 30 years of service with the county. Also, former Tax Commissioner and former chain man and scorekeeper for the school system Sammie N. Farrow, Chairman Farrow's father, passed away recently as well. He would like to pause for a moment of silence in memory of these two good people.

ANNUAL FORESTRY REPORT

Marty Fore, Chief Forest Ranger with Crisp-Dooly Forestry, reported that this past year the Forestry Commission provided a total of 2,204 permits with total permit acreage of 4,584 for the county. They assisted five landowners with burning assistance, which was down a good bit from last year, due to COVID-19 and the wet weather. His department plowed 78.45 miles of firebreaks, 85.25 miles of harrowed firebreaks, making a total of 163.7 miles of firebreaks. They also had 15 wildfires with total acres burned at 17.56 acres, and they sold 362,913 seedlings. He also advised that they have a new telephone number for Crisp County residents, which is 229-268-8608, and he thanked Crisp Fire-Rescue for the good working relationship they have with them.

COMMEMORATE A RURAL HEALTH DAY PROCLAMATION

Administrator Harrell read A Proclamation Rural Health Day, in which Governor Brian Kemp proclaims November 19, 2020 as Rural Health Day in Georgia. This is a day that is set aside nationally to "Celebrate the Power of Rural" by honoring the selfless spirit that prevails in rural America. **Motion was made by Mr. Nance to commemorate A Proclamation Rural Health Day, seconded by Mr. Mathis, motion carried unanimously.**

ADOPT DINE IN WITH US TASTY SUCCESS PROCLAMATION

Administrator Harrell read Dine In With Us Tasty Success Proclamation that proclaims December 3, 2020 as family and consumer sciences dining in day in Cordele and Crisp County and urges all citizens to participate in sharing their family meal and/or join the Crisp County Tasty Success Theme Kitchen on Facebook live. **Motion was made by Mr. Nance to adopt the Dine In With Us Tasty Success Proclamation, seconded by Mr. Felton, motion carried unanimously.** Rebecca Stackhouse, Crisp County Family and Consumer Science Agent, reported that because of COVID-19, it will be on Facebook live or you can join on zoom, and if anyone has any questions about how to get connected to this they can look on Facebook or call her at 229-276-2612.

ADOPT RESOLUTION 2020-019 – AUTHORIZING THE FILING OF AN APPLICATION WITH GDOT & USDOT FOR A GRANT FOR PUBLIC TRANSPORTATION ASSISTANCE, SECTION 5311

Administrator Harrell advised that Resolution 2020-019 authorizes the filing of an application with GDOT and USDOT for public transportation also known as Section 5311 Program. He recommends adoption of this resolution. **Motion was made by Mr. Dowdy to adopt Resolution 2020-019-Authorizing the Filing of an Application with the GDOT and the USDOT for a Grant for Public Transportation Assistance under Title 49 U.S.C., Section 5311, seconded by Mr. Felton, motion carried unanimously.**

APPROVE CONTRACT WITH RESOURCE MANAGEMENT SYSTEMS

Administrator Harrell advised that in addition to Resolution 2020-019, there is also a contract for approval with Resource Management Systems, the same company that has been managing the 5311 program for many years; administration recommends approval of the contract. **Motion was made by Mr. Nance to approve the Contract with Resource Management Systems, seconded by Mr. Felton, motion carried unanimously.**

ADOPT RESOLUTION 2020-020 – AUTHORIZING AND APPROVING INTERGOVERNMENTAL CONTRACT WITH CITY OF CORDELE; ESTABLISHING CORDELE/CRISP COUNTY LAND BANK AND OTHER PURPOSES

Administrator Harrell reported that Resolution 2020-020 is a Resolution authorizing an Intergovernmental Agreement Contract with the city and establishes the Cordele/Crisp County Land Bank. He read the Resolution. **Motion was made by Mr. Nance to adopt Resolution 2020-020-Authorizing and Approving Execution of Intergovernmental Contract with the City of Cordele; Establishing the Cordele/Crisp County Land Bank; Repealing All Resolutions in Conflict Herewith; and for Other Purposes, seconded by Mr. Felton, motion carried unanimously.**

ADOPT RESOLUTION 2020-021 – DEVELOPMENT AUTHORITY OF CRISP COUNTY

Administrator Harrell reported that Resolution 2020-021 is regarding the Development Authority of Crisp County. This resolution will dissolve the Development Authority, it was created in 1979 and has been inactive for over ten years. He read the resolution stating that the Development Authority has no current use, no outstanding unpaid bonds and no bond anticipation notes, be dissolved immediately. **Motion was made by Mr. Nance to adopt Resolution 2020-021-To Dissolve the “Development Authority of Crisp**

County” Activated in April 1979; To Provide for Notice to the Secretary of State of the State of Georgia of the Adoption of this Resolution; To Repeal Conflicting Resolutions; To Provide for an Effective Date; and for Other Purposes, seconded by Mr. Dowdy, motion carried unanimously.

ADOPT 2021 HOLIDAY SCHEDULE

Motion was made by Mr. Felton to adopt the 2021 Employee Holiday Schedule as presented, seconded by Mr. Dowdy, motion carried unanimously.

APPROVE CRISP COUNTY-CORDELE AIRPORT CAPITAL IMPROVEMENTS PLAN

Administrator Harrell reported that the committee met a couple of weeks ago and updated the Capital Improvements Plan and there were several items over a five-year period for improvements to be done at the airport, which includes federal, state and local monies for this. **Motion was made by Mr. Felton to approve the Crisp County-Cordele Airport Capital Improvements Plan, seconded by Mr. Nance, motion carried unanimously.**

APPROVE CONTRACT FOR SERVICES WITH CORDELE-CRISP CHAMBER OF COMMERCE

Administrator Harrell reported that he has three contracts for services that are provided from the Chamber of Commerce, which include the Chamber, Keep Crisp Beautiful and the Agri Industrial Division. **Motion was made by Mr. Nance to approve Contract for Services for the Cordele-Crisp Chamber of Commerce, Keep Crisp Beautiful, and Agri Industrial Division, seconded by Mr. Dowdy, motion carried unanimously.**

FINANCIAL REPORT

Finance Director Sherrie Leverett reported that today’s preliminary report is for the period of July through October, 2020. The first report includes the revenues and expenditures for the County’s General and three major Special Revenue Funds. Combined, these funds are reporting YTD revenues and expenditures of just over \$6 million leaving a deficit of \$4,197 at the end of the quarter. The Water Fund ended with a net profit of \$119,838, and the USDA Bonds principal balance is current at \$1.2 million. In the Landfill Fund, YTD revenues of \$637,811 and expenses of \$559,455 leave this fund with a year to date profit of \$78,356, and the principal balance on the GEFA loans is current at \$1.7 million. In the Cash Report, the General and Special Revenue Funds combined ended the month with \$11.6 million, the proprietary funds with \$6.9 million and the SPLOST & TSPLOST funds with \$4.8 million bringing our County wide total to \$23.4 million. As of October 31st, we have appropriated \$23 million of the \$23.2 million collected under the 2011 SPLOST Issue. September’s distribution of \$338,517 for the 2017 SPLOST Issue is up about 4% over last year, and expenditures and appropriations have reached \$8.6 million with revenue distributions totaling \$11.4 million. Also included is an issue to date report on the 2012 TSPLOST revenues; we have collected over \$6 million since January of 2013. Combine that with LMIG and GDOT Revenue, we have appropriated over \$7.8 million in local road projects through the TSPLOST Funds. The Local Option Sales Tax Distributions, and it pretty much mirrors the SPLOST as it is also up just over 4%. The CDBG Revolving Loan Fund report shows we have eight accounts with total monthly payments at \$20,322.66. The last report is the revenue by fund and expenditures by department. The summary report shows the expended percentage of appropriations for each individual department and the total for each fund; expenditures

should be below 33%. As of this report the General & Special Revenue Funds combined were at 30%, the Water Fund at 17%, as the Landfill at 24%.

ADMINISTRATOR'S REPORT

Administrator Harrell reported that 1) the 2020 LMIG project is in the final stages of resurfacing. He shared a sign that is going to be placed on all these roads letting citizens know that this is TIA money that is being spent on these roads; 2) the 2021 LMIG list is being prepared now for your review; 3) he met with River Valley Regional Commission regarding the upload of projects for the next ballot issue for the Transportation Investment Act (TIA). He will be meeting with the City of Cordele also as the TIA will be placed on the ballot in March of 2022; 4) he met on two occasions with Keep Crisp Beautiful regarding the litter issues in the county and working on trying to find a solution, met with Sherry Evans and the Family Connections Board, met with Noel Williams regarding the Farmer's Market, and also met with Motorola concerning the Crisp County 800 radio system; 5) Crisp County was presented a "big check" for the CDBG project for Meadow Park in the amount of \$715,227 by DCA Commissioner Nunn, Noel Williams and Congressman Sanford Bishop; 6) he attended two IDA manager's meetings; 7) he is working with Steve Rentfrow on a Coal Ash Agreement between Crisp County and the Power Commission to take the waste at the landfill. EPD Permits are in place; and 8) the three-way stop signs are now in place at Royal Road and Old Hatley Road.

APPROVE POLICIES AND PROCEDURES STATEMENT FOR ACQUISITION OF REAL PROPERTY OR EASEMENT ASSOCIATED WITH FEDERALLY FUNDED PROJECTS

Administrator Harrell advised that he has one more thing relating back to the CDBG project for Meadow Park which is a policies and procedures statement for the acquisition or easement to property associated with this grant. He recommends commissioners adopt this five-page statement. **Motion was made by Mr. Dowdy to adopt the Policies and Procedures Statement for Acquisition of Real Property or Easement Associated with Federally Funded Projects, seconded by Mr. Felton, motion carried unanimously.**

GO INTO EXECUTIVE SESSION

Motion was made by Mr. Felton to go into Executive Session to discuss personnel, seconded by Mr. Dowdy with all commissioners agreeing to go into Executive Session.

COME OUT OF EXECUTIVE SESSION

Motion was made by Mr. Dowdy to come out of Executive Session, seconded by Mr. Felton, motion carried unanimously.

APPROVE SALARY BUDGET ADJUSTMENT

Motion was made by Mr. Nance to approve a salary budget adjustment in the amount of \$79,510 beginning January 1, 2021, seconded by Mr. Felton, motion carried unanimously.

ADJOURNMENT

Motion was made by Mr. Nance to adjourn the meeting at 10:03 a.m., seconded by Mr. Dowdy, motion carried unanimously.



Sam N. Farrow, Jr., Chairman



Clark Harrell, Administrator